



## Ann Carroll School of Dance Policies

- Tuition is due the first class of each month. **A \$25 late fee will be added after the 15<sup>th</sup> of the month. If tuition is not paid by the end of the month**, your dancer will not be allowed in class until tuition is paid in full. Fees are considered school tuition. If students do not make up classes missed, tuition will not be refunded or pro-rated.
- If you need to drop your child from dance, **written notification is required at least 15 days in advance**. If you are leaving before the end of the month you will be charged for the full month. Drop forms are available at the front desk and on the website. Registration fee, recital fee and costume fee are non-refundable.
- There is a \$25 fee for any returned checks.
- Lost and found items will be donated after 30 days.
- Make up days missed for illness, holidays, etc. at your convenience at any comparable class. There will be no refund for missed classes.
- Put your child's name in all dance shoes and apparel.
- Updates will be e-mailed and on our Facebook page.
- Please read the dress requirements for your child's class, to ensure they have the proper dance shoes and dance attire.
- The School Calendar and Dance Policies are posted on our website at [www.anncarrollschoolofdance.com](http://www.anncarrollschoolofdance.com).
- We **do not** close for **all** school holidays. Please check our school calendar.
- Classes will meet if the schools are closed for snow days, unless posted on our website or Facebook.